



The Northern, Yorkshire and Humberside NHS Directors of Informatics Forum

www.nyhdif.org.uk

Improving patient care by sharing ideas and information

MINUTES OF A MEETING OF THE FORUM HELD ON FRIDAY 12 JULY 2019 AT MERCURE WETHERBY HOTEL, WETHERBY

1. Welcome

The Chairman, Heather Cook (Mid Yorks NHST) welcomed all members present, namely: James Rawlinson (Rotherham FT), Harjit Sembhi (NHS-D), Richard Main (Wakefield CCG), Russell Hornshaw (LYPFT), Andrew Leng (ANHSFT), Mandy Griffin (THIS / CHFT), Simon Marsh (DBTH FT), Monica Jones (Rotherham NHSFT / YHCR), Richard Banks (RDaSH), Stephen Mattern (NLaG), Chris Evans (NLaG), Simon Wilson (Bradford, Airedale, Wharfedale and Craven - BAWC – CCGs), Janet Howden (Leeds CCG), Chris Crocker (SWYPFT), Dean Davidson (NHS-E), Shaun Addy (Sheffield THFT), Dawn Greaves (WY+H HCP), Scott Finch (Mid Yorks NHST), Martin Brittain (BDCFT), Chris Love (THIS), Rob Birkett (THIS / CHFT), Paul Nicholas (Harrogate FT), Mike Byron (Leeds CCG), Andy Williams (LTHT), Chris Parsons (NHS-D), Chris Archer (LTHT), Alan Baker (Lagentium Consultancy - NYHDIF Support), and Ted Woodhouse (ALIT Limited - NYHDIF Support).
29 members.

2. Apologies

Apologies had been received from: Paul Foster (SW Yorks PFT), Angela Wood (NHS-D), Ola Zahran (YAS), Caroline Booth (Skills Development), Richard Slough (Leeds Community), Paul Rice (NHS-E), Nigel Booth (Skills Development), Andrew Clayton (Doncaster & Rotherham CCGs), John Mitchell (NE Lincs CCG), Debbie Westmoreland (Scarborough & Ryedale CCG), and Andrew Copley (Airedale NHST)
11 members.

3. Minutes of Last Meeting

3.1 Accuracy

The minutes of the previous meeting on Friday 10th May 2019 were agreed as a true and accurate record.

3.2 Matters Arising

There were no matters arising.

4. NHS England Update – Dean Davidson

Dean covered several areas in his update, including: refresh strategy (including revised T's and C's), standards, EPR vendors (including some SME's), the review of governance arrangements, and several other areas.

5. NHS Digital Update – Harjit Sembhi and Richard Main

Harjit started by mentioning that Paul Rice had sent his apologies, but intends to give an update to NYHDIF at its next meeting regarding NHS-X. She then went on to cover several areas of update, including: cyber security (itself including Tools and systems available, S.I.R.O. training, Industry liaison team, NCSC information, etc), Windows 10 information and licensing, the current finance situation, and the need to sign up to receive information from NHS-D. Also, Richard Main gave an update on the Internet First project, progress, relevance, etc. The main message there seemed to be to encourage members to remove traffic from the Interim Network fairly quickly.

6. Discussion – How Can NYHDIF Influence National Policy – James Rawlinson

James gave a brief presentation on the ways forward in this area, which generated a lively discussion. Suggestions arising included: Quickfire presentations, headline any good informatics-related successes in member organisations, keep all communications channels informal and open, members to champion NYHDIF when meeting with senior national figures, try to catch information earlier and discuss/circulate if possible, consider a twitter feed, and foster national contacts.

ACTION – Ted/Alan to send an email to all members to collect views, etc.

7. Information Governance Sub-Group

There were no members of the IG Sub-Group present, and therefore no update was available.

8. ISD Network Update

Heather updated members regarding possible extra courses being available. The accreditation process had been started, and progress would be reported to the next meeting.

ACTION – Heather, Caroline or Nigel to update the next meeting.

ACTION – All members are asked to ensure that all their staff are on the ISD Network, and aware of the courses available, the fact that private courses can be arranged, etc, etc.

Dawn asked if anyone was covering anything on general staff digital literacy. Janet Howden mentioned that Leeds is running a cross-city initiative, and that most such work is led by the local authorities.

9. Local Health & Care Records Exemplar (formerly “LICR”) – Monica Jones

Monica gave a general update covering the following areas:

- 9.1 The Showcase Event on 3rd July 2019 at Cloth Hall;
- 9.2 The PHM procurement/award/project (including DADA);
- 9.3 The 3 events regarding ICS planning;
- 9.4 The Wave 1 live sites - Leeds Rotherham Doncaster, Humber FT York council, YAS;
- 9.5 The Wave 2 on-boarding sites (John Temple) – NYCC, York FT, Harrogate FT, Bradford THFT, RMBC (deferred from Wave 1);
- 9.6 Progress of Population Health Management;
- 9.7 The easiest communication method – the newsletters, now coming.

10. Digital Health & Wellbeing Charter for Yorkshire & Humber - Discussion

James led the discussion, and informed members that a charter had been constructed, and that information was available. Richard Main added that, if members were not receiving the information, they should contact Dylan Roberts at Leeds CC. Alan agreed to circulate all information that he received. Dawn also mentioned the existence of the Yorkshire and Humber Digital Care Board. Links to this will be placed on the NYHDIF website. Dawn will continue to keep NYHDIF informed.

ACTION – Alan to ensure all links are available on the NYHDIF website

11. AOB

There was no other business raised.

12. Discussion Topic 1 – *Blue Prism Intelligent Digital Workforce* – Neil Spencer and Sheila Mughal, Enovation

This presentation and subsequent discussion proved to be very interesting and highly relevant, and appeared to have great potential. The presentation is available on the website at www.nyhdif.org.uk.

13. Discussion Topic 2 – *Electronic Staff Record* – Mike Winstanley & Brian Wood – ESR, NHS Business Services Authority

Mike and Brian gave an interesting presentation, and raised a good discussion. Once again, the slides from the presentation are to be found at www.nyhdif.org.uk.

14. Discussion Topic 3 – *NHS Use of Office 365* – Chris Parsons, Programme Head/Product Owner, NHS-D

This was a VERY relevant and pithy presentation about both NHSmail and Office 365, and it was followed by a lively and helpful discussion. Slides as usual available at www.nyhdif.org.uk.

15. Next Meeting: Friday 13th September 2019, once again at the Mercure Wetherby Hotel, Leeds Road, Wetherby, LS22 5HE in the Harewood Room. A link to how to find the Mercure Wetherby Hotel is at: <https://www.mercurewetherby.co.uk/>.